

# ***Zin American Bistro & Zini Café Med Large Party & Private Event Agreement***

## ***Menus***

Menus are considered sample menus until approved and guaranteed. Some items may be seasonal and need to be substituted with mutually agreed items.

## ***Beverages***

A current Wine List is provided in the packet of information you have received and we ask that you make wine selections two weeks prior to your event date. If there are vintage changes or the wine you selected is in limited supply you will be advised. All beverages, including wine, must be purchased thru Zin unless other arrangements have been made with special events manager.. The cost for all beverages will be added to the final bill upon consumption. Coffee and tea service is not included in menu pricing but can be added for \$2.25 ++ per person if chosen in advance. Coffee service not agreed in advance will be added at a rate of \$3 per person and based on consumption.

## ***Tax and Gratuity***

A service charge (20%) and local sales tax (8.75%) will be added to all menu and beverage selection.

## ***Guaranteed Attendance***

The guaranteed attendance for your event is due no later than 5 working days prior to your event date. If no guaranteed attendance is received, the original estimated guest count would be

considered the guaranteed persons. If your guest count exceeds the original guarantee, you will be responsible for the additional charges at the conclusion of your event. If the private dining room is requested the minimum private room guarantee charge will apply regardless of number of guests.

## ***Cancellations***

If cancellation occurs with less than 30 days notice, Zin will keep as liquidated losses a cancellation fee of half of the estimated cost of your event.

## ***Deposit***

50% of Menu price per person including tax and service and beverage estimate.

## ***Payment and Billing***

Your final bill will be presented to you upon conclusion of your event for verification and payment. Zin accepts Cash, Company Checks, Mastercard, Visa and American Express

## ***Audio Visual Equipment***

Zin will not be responsible for any audio visual equipment needed for your event. We will supply electrical extension cords for your equipment and can supply names of local AV services.

## ***Contact Mindy***

*Contact Mindy Reed, proprietor, at Zin American Bistro for both Zin and Zini's Large Party and Event Menus, Pricing Information and about upcoming Seasonal Specials.*

## ***Zin American Bistro***

**198 South Palm Canyon Drive  
Palm Springs, CA 92262  
760 322 6300**